Courses January 2026 Batch
With Eligibility & Fee Structure

Sr. No.	Name of Course	Duration (in Years)	Eligibility	*Total Fee (per year) 2025-26	Ist Semester Fee	IInd Semester Fee
1.	B. Lib.	01	Must have passed B.A./B.Sc./B.Com. OR M.A./M.Sc./M.Com. With 50% marks or equivalent examination.	`12600/-+ $Examination Fee (2400/- + 2400/-) Practical Fee (1000/- + 1000/-) **Total Fee Rs. 19,400**	Rs. 9700 + SLM Hard Fee Optional (1500/-)	Rs. 9700+ SLM Hard Fee Optional (1500/-)
2.	B.C.A.	03	+2 with at least 40% marks in aggregate or equivalent examination.	`12600/-+ $Examination Fee (2400/- + 2400/-) Practical Fee (1000/- + 1000/-) **Total Fee Rs. 19,400**	Rs. 9700+ SLM Hard Fee Optional (1500/-)	Rs. 9700+ SLM Hard Fee Optional (1500/-)
3.	B. Com	03	+2 with at least 40% marks in aggregate or equivalent examination.	8400/-+ $Examination Fee (1900/-+ 1900/ **Total Fee Rs.12,200**	Rs. 6100+ SLM Hard Fee Optional (1500/-)	Rs. 6100+ SLM Hard Fee Optional (1500/-)
4.	B.B.A.	03	+2 with at least 40% marks in aggregate or equivalent examination	Rs. 21000/- $Examination Fee (2400 + 2400) Seminar Fee (1000 + 1000) **Total Fee Rs. 27,800**	Rs. 13900/- + SLM Hard Copy Optional (Rs. 1500/-)	Rs. 13900/- + SLM Hard Copy Optional (Rs. 1500/-)
5.	B.A.****	03	Senior Secondary Certificate Part-II (12th Class) examination of the Punjab School Education Board. or Any other equivalent examination recognized by this University, shall also be admitted to the Part-I examination if he fulfills other conditions such as combination of subjects and/or minimum percentage of marks required for that examination.	Rs. 10500/- per year $Examination 1900/- + 1900/- **Total Fee Rs. 14,300/-**	Rs. 7150/- + SLM Hard Copy Optional (Rs. 1500/-)	Rs. 7150/- + SLM Hard Copy Optional (Rs. 1500/-)

6.	MCA	02	BBA / B. Com / B.Sc. (Regular / Hons.) Economics or Graduate in any stream with Mathematics / Statistics / Computer Applications / IT / Computer Science / Computer Maintenance/ Quantitative Techniques as one of the elective subjects with 50% marks (45% for SC/ST) in aggregate or any equivalent degree there to. OR Bachelor's degree in any stream with 50% marks (45% for SC/ST) in aggregate with Mathematics as an elective subject at +2 level.	RS. 31500/- per year $Examination Fee (Rs. 2400 + Rs. 2400) Practical Fee (Rs. 1000 + Rs. 1000) **Total Fee Rs. 38,300**	Rs. 19,150 + SLM Hard Fee Optional (Rs. 1500/-)	Rs. 19,150 + SLM Hard Fee Optional (Rs. 1500/-)
7.	MBA	02	Bachelor/Master Degree in any discipline or equivalent examination with 50% marks in aggregate.	Rs. 21000/- $Examination Fee (2400 + 2400) Seminar Fee (1000 + 1000) **Total Fee Rs. 27,800**	Rs. 13,900+ SLM Hard Fee Optional (1500/-)	Rs. 13,900+ SLM Hard Fee Optional (1500/-)
8.	M. Com.	02	Bachelor of Commerce (Regular, Hons) / Bachelor of Business Administration with at least 50% marks in aggregate (45% for SC / ST candidates OR Any other examination recognized equivalent thereto	`10500/- $Examination Fee (2400 + 2400) Seminar Fee (1000 + 1000) **Total Fee Rs. 17,300**	Rs. 8650+ SLM Hard Fee Optional (1500/-)	Rs. 8650+ SLM Hard Fee Optional (1500/-)
9.	MA (Punjabi)	02	Bachelor's Degree in any Faculty with 50% marks in aggregate OR 45% marks in the subject	`8400/-+ $Examination Fee (1900/-+ 1900/ **Total Fee Rs.12,200**	Rs. 6100+ SLM Hard Fee Optional (1500/-)	Rs. 6100+ SLM Hard Fee Optional (1500/-)

10.	MA (English)		concerned or equivalent examination. OR Master's Degree of this or another University in another subject or another faculty.	**8400/-+** $Examination Fee (1900/-+ 1900/ **Total Fee** **Rs.12,200**	Rs. 6100+ SLM Hard Fee Optional (1500/-)	Rs. 6100+ SLM Hard Fee Optional (1500/-)
11.	Diploma in Computer Applications (DCA)	01	+2 in any stream with at least 45% marks in aggregate (40% for SC / ST candidates)	`6825/-` $Examination Fee (1900 + 1900) Practical Fee (1000 + 1000) **Total Fee** **Rs.12,626**	Rs. 6313+ SLM Hard Fee Optional (1500/-)	Rs. 6313+ SLM Hard Fee Optional (1500/-)
12.	Diploma in Communication Skills (DCS)	01	+2 of P.S.E.B. or any Board equivalent thereto.	`6825/-` $Examination Fee (1900 + 1900) Practical Fee (1000 + 1000) **Total Fee** **Rs.12,626**	Rs. 6313+ SLM Hard Fee Optional (1500/-)	Rs. 6313+ SLM Hard Fee Optional (1500/-)

IMPORTANT INSTRUCTION:-The student may be allowed to do two academic programmes simultaneously (one Degree programme and one Certificate/Diploma programme) from our University in all three modes, Regular/Online/ODL provided that the total credits of two programmes shall not exceed 40 per semester, while maintaining the minimum credit requirements of the individual programme [as per the Common Ordinances for programmes under Credit-Based Evaluation and Grading System (w.e.f Session 2023-24) and onwards].

* To be submitted in two installments (one per semester)

1. **University Funds includes (i) Registration Fee (ii) Enrollment Fee (iii) Migration Fee (iv) Continuation Fee (v) Re-eligibility Fee (vi) Verification Fee (vii) World University Fee or any other university fee. However, Migration Fee and Special Migration Fee will be applicable and payable by students coming from Board other than P.S.E.B., as prescribed by University, from time to time.
2. $Examination Fee, as prescribed and as amended by Guru Nanak Dev University, Amritsar, from time to time, will be charged separately and amend accordingly. Practical/Seminar Fee of Rs. 1,000/- (in particular semester where any practical/seminar is the part of the curriculum), will be charged additionally, wherever any course/semester involves one or more practical/seminar subjects.
3. ***Study Material will be available online (free of cost) to all students (soft copy), a fee of Rs. 1,500/- only (per semester), will be charged additionally towards Printed Study Material – Optional
4. **** Students (admitted in BA) can opt any three subjects from the following groups, Only one subject can be selected from each group with other compulsory subjects :

Compulsory Subjects	Elective Subjects				
	Group A	**Group B**	**Group C**	**Group D**	**Group E**
- Punjabi Compulsory / Punjab History Culture# - English Compulsory	- English (Elective) - Punjabi (Elective)	- Economics - Sociology	- History	- Political Science	- Public Administrative

NOTE:- #InlieuofPunjabiCompulsory(forthosestudentswhoarenotdomicileofPunjab)
Note : The Student can choose Hindi/Punjabi/English as a medium of instruction for the elective subjects

5. Any other fee decided by the University at a later stage will be payable by the candidates (if any).
6. If the number of candidates seeking in any particular course is less than 10, it will be under the sole discretion of the Directorate whether or not to run that particular course. In the event that Directorate decides not to offer that particular course, the candidate will be refunded with full fee including application fee subject to receipt of application and bank details from the candidate.

Opportunity for regular students to enroll for another degree in same course time under ODL or Online mode from session 2024-25 and onwards

Approved as per University Syndicate meeting dt.18.7.2024, Item No. 5.2,

- **A candidate is allowed to enroll in two academic programmes at the same time, with one being in full-time physical mode and the other in Open and Distance Learning (ODL) or Online mode. Additionally, a candidate may simultaneously pursue two academic programmes if one is in ODL mode and the other is in Online mode.**
- **For candidates applying for two academic programmes, the submission of a migration certificate is mandatory for the first/initial programme. However, for the subsequent/ second programme, migration certificate is not requisite; instead, the candidate is obligated to provide an undertaking to the respective Institution/ University upon enrollment.**
- **Submission of migration certificate is not required for programme under online mode as per prevailing ordinances for online course under Directorate of Online studies approved by syndicate para no. 5.6 dt. 9.8.2021**
- **Admission to a programme will be based on fulfilling the required eligibility conditions laid down for that programme.**

Simultaneous to the above mentioned regular program(s), students can also enroll for the following Job Oriented Skill Based Certificate/Diploma Programe/s. For enrollment in these programe/s, kindly visit Directorate of Open & Distance Learning (ODL) and Online Studies website (https://odl.gndu.ac.in)):

Other Students (besides those enrolled for the regular courses of the department) can also enroll for the online courses as per the following criteria:

Features of Program	Eligibility
1. Flexibility to opt the program either in the Distance or Online mode. 2. Examination will be conducted after the finalization of regular mode exams. 3. AI based proctored examinations will be conducted, if student joins the program in the Online Mode with the flexibility in the dates without overlapping in regular mode exams. 4. Separate DMC/Certificate will be issued for these diploma/certificate courses. 5. The Pass/Fail criteria will not affect the results of Regular studies.	1. +2 in any stream with at least 45% marks in aggregate (40% for SC/ST candidates). 2. Any student doing Bachelor Degree, Master Degree, M.Phil., Ph.D. from GNDU or from affiliated or associate colleges.
Certificate Course in Molecular diagnostics	1. +2 in science with Biology, with at least 45% marks in aggregate (40% for SC/ST candidates) 2. Any student doing Bachelor Degree, Master Degree, M.Phil, Ph.D in Life Sciences/Applied Sciences from GNDU or from affiliated or associate colleges.

Regular students of university/constituent colleges of any course simultaneously can opt these skill enhancement Diploma/certificate courses offered under Open and Distance Learning mode with the collaboration of university departments for the session 2025-2026 as per UGC DEB Guidelines. Student of any semester can opt these skill enhancement Diploma/certificate courses simultaneously.

Sr. No.	Name of the Course	Semester	With the collaboration of Department
1.	Certificate/Diploma Course in Fashion Merchandising and Retail Marketing	1st Sem (certificate course) 2nd Sem (Diploma)	Apparel and Textile Technology
2.	Certificate/Diploma Course in Apparel Management	1st Sem (certificate course) 2nd Sem (Diploma)	--do--
3.	Certificate Course in Environmental Pollution and Management	1st Sem (certificate course) 2nd Sem (Diploma)	Botanical and Environmental Sciences
4.	Certificate Course in Field Botany	1st Sem (certificate course) 2nd Sem (Diploma)	--do--
5.	Certificate/Diploma course in Bioinformatics	1st Sem (certificate course) 2nd Sem (Diploma)	Biotechnology
6.	Certificate Course in Communication and Professional Skills in English	1st Sem (certificate course)	English
7.	Certificate Course on Soft Skills	1st Sem (certificate course)	--do--
8.	Certificate Course in Artificial Intelligence in Human Genetics	1st Sem (certificate course)	Human Genetics
9.	Certificate Course on Intellectual Property Rights, Entrepreneurship and Startups	1st Sem (certificate course)	Deptt. of Laws
10.	Certificate Course on Legal Literacy and Awareness	1st Sem (certificate course)	--do--
11.	Certificate course in Mathematics	1st Sem (certificate course)	Mathematics
12.	Certificate in Fundamentals of Microbiological Processes and Quality Assurance	1st Sem (certificate course)	Microbiology
13.	Certificate Course in Basics of Health and Fitness	1st Sem (certificate course)	Physical Education
14.	Certificate Course in Health and Fitness	1st Sem (certificate course)	Physiotherapy
15.	Certificate Course in School Counselling Essentials	1st Sem (certificate course)	Psychology
16.	Certificate Course in Public Financial Management	1st Sem (certificate course)	Punjab School of Economics
17.	Certificate Course in Sanskrit	1st Sem (certificate course)	Sanskrit
18.	Certificate Course in Wildlife Ecology and Conservation	1st Sem (certificate course)	Zoology
19.	Certificate/Diploma Course in Data Analytics	1st Sem (certificate course) 2nd Sem(Diploma)	Computational Statistics & Data Analytics
20.	Certificate/Diploma Course in Artificial Intelligence & Machine Learning	1st Sem (certificate course) 2nd Sem(Diploma)	Computer Engineering & Technology
21.	Certificate Course in Punjabi	1st Sem (certificate course)	School of Punjabi Studies
22.	Certificate Course in Human Factors and Ergonomics	1st Sem (certificate course)	MYAS- GNDU Department of Sports Science and Medicine
23.	Certificate/Diploma in Tourist Guide	1st Sem (certificate course) 2nd Sem(Diploma)	Hotel Management and Tourism
24.	Certificate in Library and Information Science	1st Sem (certificate course)	Library and Information Science
25.	Certificate/Diploma Course in Start Up and	1st Sem (certificate course)	University Business School

	Family Enterprise Management	2nd Sem(Diploma)	
26.	Certificate/Diploma Course in Personal Finance and Investment Management	1st Sem (certificate course) 2nd Sem (Diploma)	--do--
27.	Certificate/Diploma Course in Digital Marketing	1st Sem (certificate course) 2nd Sem (Diploma)	--do—
28.	Certificate Course in Introduction to Food Processing Technology	1st Sem (certificate course)	Food Science and Technology
29.	Certificate Course in Digital Accounting	1st Sem (certificate course)	University School of Financial Studies
30.	Certificate Course in Business Analytics	1st Sem (certificate course)	--do--
31.	Certificate Course in Sustainable Building Technology	1st Sem (certificate course)	Civil Engineering
32.	Certificate/Diploma Course in Radio Jockeying	1st Sem (certificate course) 2nd Sem (Diploma)	Mass Communication
33.	Certificate Course in Creative Writing in Hindi	1st Sem (certificate course)	Hindi
34.	Certificate/Diploma Course in Cybersecurity	1st Sem (certificate course) 2nd Sem (Diploma)	Computer Science
35.	Certificate Course in Molecular diagnostics	1st Sem (certificate course)	Mol. Bio. & Biochemistry
36.	Certificate/Diploma Course in Internet of Things	1st Sem (certificate course) 2nd Sem (Diploma)	Elect.Tech.
37.	Diploma in Automobile Engineering	1st Sem (certificate course)	Mechanical Engineering
38.	Certificate course in History and Culture of Sikh Faith (1450-1765)	1st Sem (certificate course)	History
39.	Certificate course in Indian Knowledge Systems: Concepts, Traditions and Applications	1st Sem (certificate course)	--do--
40.	Certificate in Introduction to Sikh Religion	1st Sem (certificate course)	Guru Nanak Studies
41.	Certificate Course in Gender Studies	1st Sem (certificate course)	Sociology
42.	Certificate Course in Ageing & Elderly Care (Non Clinical)	1st Sem (certificate course)	School of Social Sciences
43.	Certificate course in Sustainable Agriculture	1st Sem (certificate course)	Agriculture
44.	Certificate course in Braille Training	1st Sem (certificate course)	Education
45.	Certificate course in Basic Indian Sign Language	1st Sem (certificate course)	--do--
46.	Certificate Course in Animal Models in Biomedical Research	1st Sem (certificate course)	Pharmaceutical Sciences
47.	Certificate Course in Drug Discovery: Recent Approaches in Drug Designing	1st Sem (certificate course)	--do--
48.	Certificate/Diploma Course in Human Settlements	1st Sem (certificate course) 2nd Sem(Diploma)	Guru Ram Dass School of Planning
49.	Certificate/Diploma Course in Sustainable Cities and Communities	1st Sem (certificate course) 2nd Sem(Diploma)	--do--
50.	Certificate/Diploma in Analytical Instrumentation	1st Sem (certificate course) 2nd Sem(Diploma)	physics
51.	Certificate Course on Conflict, Conflict Resolution and Diplomacy	1st Sem (certificate course)	Political Science
52.	Certificate course in Quality Assessment in Polymer Processing and Product	1st Sem (certificate course)	Chemistry

Fee Structure for Diploma/Certificate Courses offered under ODL with the collaboration of University Departments (Session 2025-26 and onwards)

Sr. No.	Particular	Course Duration	For Other Students** Registration Fee	Registration Fee	Full Course fees	Exam Fee
1.	Certificate Courses	6 Months	NA	Rs. 590/-	Rs. 4500	Rs.1900/- Re-appear fee Rs.900/- per subject max of Rs. 1900/-
2.	Diploma Courses	1 Year	NA	Rs. 590/-	Rs.4500 + Rs.4500/-	Rs.1900/-+ Rs. 1900/- Re-appear fee Rs.900/- per subject max of Rs. 1900/-

Important Notes

(i)   The rules mentioned in this Prospectus are subjected to the overriding effect of the relevant Regulations, Rules and Ordinances contained in the Guru Nanak Dev University Calendar are also the resolutions adopted by the Academic Council/Syndicate. In case of any inconsistency between what is written in the Prospectus and that in the Regulations, Rules, and Ordinances, etc., the latter shall prevail.

(ii)   If there is any ambiguity, the decision of the Vice-Chancellor will prevail.

(iii)   Any dispute arising from this document or connected therewith are subjected to the territorial jurisdiction of courts situated at Amritsar only and to the exclusion of all other courts.

(iv)   This Prospectus includes only the important basic information regarding the admission and examination of the courses offered by the University under Open & Distance Learning mode. For detailed information, the student may consult Prospectus 2025-26 and any relevant department mentioned in this document. The student may keep in touch with the website http://online.gndu.ac.in/ or http://odl.gndu.ac.in/ for the latest information regarding any change in rules and regulation, dates/time/venue of counseling, or admission schedule.

(v)   The student may be allowed to do two academic programmes simultaneously (**one Degree programme and one Certificate/Diploma programme**) from our University in all three modes, Regular/Online/ODL provided that the total credits of two programmes shall not exceed 40 per semester, while maintaining the minimum credit requirements of the individual programme[as per the Common Ordinances for programmes under Credit-Based Evaluation and Grading System (w.e.f Session 2023-24)] and onwards.

(vi)   It is for the information of one and all that Guru Nanak Dev University has no contract/lien with any private body/institution for admissions. The applicants are advised to fill in application forms themselves by logging in at http://odl.gndu.ac.in/ . In case of any difficulty, staff may be contacted in the Centre for IT solutions of the University or Office of Directorate of Open & Distance Learning. There are no criteria, other than the one mentioned in the prospectus of the University, for getting admission to various courses.

(vii)   The University is conducting 10-12 **Personal Contact Programmes (PCP)** on weekends preferably in online mode however the student can come to contact GNDU Main Campus Amritsar to contact the course coordinator.

(viii)   Examination for all ODL classes will be conducted in offline mode as per the guidelines issued by the examination wing of the University. Examination centre for the offline examination for GNDU College Jalandhar, Pathankot and Nakodar students shall be same college and for students enrolled under Directorate of Open and Distance Learning GNDU Main Campus Amritsar and GNDU College Verka shall be any of the affiliated college(s) of GNDU in Amritsar District. The examinations will be conducted on any day(s) as per the datesheet issued by the examination wing.

(ix)   The University remains closed on Saturdays, Sundays and other gazetted holidays.

(x)   Office Hours: 9:00 a.m. to 5:00 p.m. Lunch break 1:30 to 2:00 p.m.

Important Note: Candidate should check the eligibility conditions mentioned in the prospectus for the desired course before submitting the fee and admission form. Application fee is not refundable.

Guidelines for Application & Admission

1. Admission to all the courses offered under Directorate of Open and Distance Learning, Guru Nanak Dev University, Amritsar at its Main Campus and Constituent Colleges, shall be made based on **Eligibility of Qualifying Examination.**

2. The student may be allowed to do two academic programmes simultaneously (one Degree programme and one Certificate/Diploma programme) from our University in all three modes, Regular/Online/ODL provided that the total credits of two programmes shall not exceed 40 per semester, while maintaining the minimum credit requirements of the individual programme [as per the Common Ordinances for programmes under Credit-Based Evaluation and Grading System (w.e.f Session 2025-26)].

3. There shall be no entrance test for any course under the ODL programme.

4. For course details, eligibility criteria, fee, and relative information click the appropriate section of this prospectus.

5. For admission the following steps are to be followed:

   a. **Creation of ABC ID (mandatory)**
   Step 01: Visit the DigiLocker Portal at https://www.digilocker.gov.in/
   Click on the "Sign in" button on the top corner, if you are a new user →
   click on the "Sign up" button
   Step 02: Fill all the requisite information as asked and set six-digit login PIN for additional security → hit the submit button
   • Enter the OTP that was sent to the registered mobile and hit the "Submit"
   Step 03: Signout and Sign in to the DigiLocker portal by entering the registered credentials.
   • Enter the registered mobile number, followed by security PIN → verify OTP will be prompted → enter the OTP and hit the "Submit" button
   Step 04: Once logged in, under the home page ->click the "Join Now" button of the Academic Bank of Credits banner → ABC (APAAR) ID creation window will pop up
   Step: 05 Enter the requisite details and hit the "Get Document" button
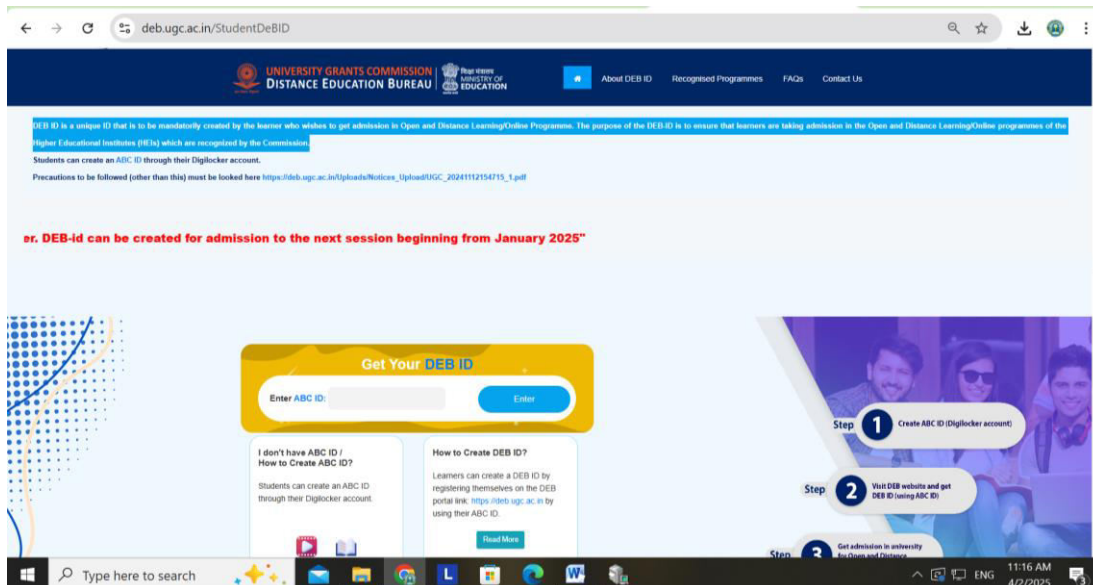   • Name as per Aadhaar, Date of Birth and Gender would be prepopulated, you will have to enter the Admission Year, Identity Type, and Identity value and select your academic Institution from the drop-down window Under "Identify Type", you have to select "Roll Number", "Registration Number", Enrolment Number or New Admission and enter its value
   Step 06: Scroll and select your Institution Name and hit "Ok", once you are satisfied with the entered information → Check the consent statement and click the "Get Document" button. A confirmation message stating that "Your request has been submitted" will be prompted next. • You will be redirected to the "Issued Documents" section immediately, where your ABC ID gets shown to you as under Step 07: Hit the download icon and a PDF of your ABC ID gets shown to you as under

   b. **Creation of UGC DEB ID (mandatory)**

DEB ID is a unique ID that is to be mandatorily created by the learner who wishes to get admission in Open and Distance Learning/Online Programme. The purpose of the DEB-ID is to ensure that learners are taking admission in the Open and Distance Learning/Online programmes of the Higher Educational Institutes (HEIs) which are recognized by the Commission.

- Step1 : visit UGC DEB website https://deb.ugc.ac.in/StudentDeBID
- Step 2: Entre ABC ID to get DEB ID

c. **Generation of login ID and password**.

Login ID and password may be generated by visiting **https://collegeadmissions.gndu.ac.in/loginNew.aspx**and Upon entering basic details, a unique login ID and password will be generated for future use. SMS/e-mail shall be sent to the registered mobile number/e-mail ID of the applicant.

IF any student have already registered with GNDU previously, MUST USE the previous unique login ID and password, if any already registered student create new unique id, he/she would be liable to pay the fine as per university rules. For recovery of previous unique login ID, contact Directorate personally or by sending email (odl@gndu.ac.in).

d. **Registration:** For Online registration visit http://online.gndu.ac.in> Admissions > Open & Distance Admissions or http://odl.gndu.ac.in/> New Registration or click here. Online registration is compulsory. Each applicant has to register at http://online.gndu.ac.in or http://odl.gndu.ac.in/) by entering the unique login ID and a password generated at step **(a) above**

(i) Online registration can be made by filling in the necessary information in the form and payment of the registration fee for **each** course for which admission is sought.

(ii) Registration fee of **Rs. 590/-** (for General Category) and (**Rs. 295/-** for SC/ST Category) for each course may only be paid through online mode (Credit Card/Debit Card/Net Banking) following the instructions during registration.

(iii) During Registration Process, it is MANDATORY to enter Aadhaar Information of the concerned student/applicant.

e. **Application form:** After registration, the application form may be filled in using login details generated at step (a) click here. The dates of online application form submission may be seen in the "Admission Schedule 2025-26

6. Fee deposit date(s) is from <mark>11-4-2025 and onwards</mark>. For further information, kindly refer to the admission schedule made available in this prospectus, Admission Schedule may also be found on Directorate's website http://odl.gndu.ac.in/. Submission of hard copy of Documents, Application Form, Fee Receipts, etc. will be held at concerned relative appropriate college of this prospectus, where admission has been sought by the candidate or at Directorate office at Guru Nanak Dev University, Amritsar.

7. Each Candidate needs to visit either the Directorate office at Guru Nanak Dev University, Amritsar Campus, or college (where he/she has sought admission) with the following supporting documents for taking on spot admission or at the time of centralized counseling to be held at Directorate of Open and Distance Learning, GNDU, Amritsar :-

   a. A printed version of the online application form
   b. Counseling Proforma
   c. Two passport size photos
   d. Original copy of all DMCs, degree (10th, 12th, Graduation (if applicable), Post Graduation (if applicable) and plus one set of Photocopy as per eligibility criteria
   e. Matriculation or equivalent examination certificate bearing testimony to date of birth;
   f. Detailed marks card of the qualifying examination.
   g. Two recent passport size photographs. Photographs must be pasted on the Form with glue (Please **DO NOT** use staple pins).
   h. Reservation certificate as applicable
   i. Residence certificate wherever applicable.
   j. Copy of Aadhaar Card (issued by UIDAI, Govt. of India)
   k. Any other documents (if applicable)

Notes:

- Candidate after successful submission of application form on ODL website can visit to Directorate office at GNDU campus or any of the learning support centre(s) as specified in prospectus with original copy of above mentioned documents for on spot admission and paying the fee. Students can also attend the centralized counselling for taking the admission as per schedule specified on page no.48.

- Candidates, who have passed the qualifying examination from University/Institution other than GNDU, shall be required to submit a migration and eligibility certificate after admission as per university rules within a specified period.

- Candidates seeking admission in various courses under the ODL programme, who have passed their lower examination with lateral entry and distance education programme, will have to get an equivalency certificate from the University before finalizing the provisional admission.

- The courses of study, duration of courses, the medium of instruction and examination, mode of the examination unless otherwise specified, shall be the same as specified on ODL syllabus (odl.gndu.ac.in).

- The Courses under the Directorate of Open & Distance Learning will be governed by the University Ordinances for Open & Distance Learning Mode available on ODL website (odl.gndu.ac.in).

- Examination pattern is the **Credit Based Semester System** as per the University Ordinances for Open & Distance Learning (ODL) Mode.

- If the number of candidates seeking admission to a course is not adequate (minimum of 5 candidates in case of PG courses and 10 in case of UG courses) or due to administrative or other reasons, the University may decide not to offer the course. In this case, an application fee of Rs. 500/ Rs. 250 is not refundable and the remaining submitted fee is refundable as per University policy and rules.
- Personal Contact Programme and end-term theory examination will be as per the administrative decision of the University.

Refund of Fee & Security

1) If a candidate does not join the course and surrenders the seat after getting admission but **before the last date of admission or commencement of PCP classes** (*whichever is earlier*), the fee and funds deposited by such a candidate will be refunded after deducting a processing charge of Rs. 2000/-.

2) A candidate, who joins the course/class, may be even for one day and surrenders the seat in writing, will be refunded tuition fee and funds after deducting fee and funds for three months.

3) Before the completion of the admission process, if a candidate is allowed to shift from one general course to another general course, for this purpose, the fee and funds deposited by him/her will be adjusted after charging Rs. 5000/- (for each shifting) as shifting fee. These rules will be applicable for University Campus, Regional Campuses, and constituent colleges.

4) If the number of candidates seeking admission to a course is not adequate (minimum of 30 candidates in case of UG/PG courses and 20 in case of Certificat/Diploma courses) or due to administrative or other reasons, the University may decide not to offer the course. In this case, an application fee of Rs. 500/Rs. 250 is not refundable, and the remaining submitted fee is refundable as per University policy and rules.

Note: For any discrepancy or dispute, relevant ordinances as given in GNDU Calendar shall prevail.